

# “Gainsborough”

## Rules for Deliveries of Goods

1. Large trucks **must not park** in the Visitors' Carpark.

Trucks must park in front of the roller shutter door at the Upper Pitt Street entrance to the basement

They should park on the Harbour Bridge side of the driveway close to the grey wall and **MUST** leave room for cars to enter or leave the basement. They should reverse up to the roller shutter door which can be kept open during the move by temporarily covering the magic eye.

2. All goods are to be moved through the basement. **Nothing whatever** is to be moved through the Ground Floor lobby.
3. **ONLY Lift No.2** (the larger one) may be used for the transport of goods. Any use of lift No 1 is prohibited
4. The **lift walls must be protected** with lift blankets which are stored just inside the Eastern door to the storage cage area in the basement (accessible with the building security key). On completion of the move, the blankets must be returned to their storage location.
5. A key to Lift No.2 which will help your removalists hold the lift doors open when they are moving goods, is available from the residents in Units 2, 3, 19 or 27. However the lift must not be kept open unless it is actually in use at that moment
6. Every effort must be made to keep all common areas including lifts clean and to protect them from damage. The utmost care is to be taken not to cause any damage to the lobbies and lifts. The common areas and lifts must be cleaned up at the completion of the move. **Packing materials – cartons, cardboard, plastic etc. must be removed from the site and disposed of by the resident or the delivery company. They must not be left in the garbage room for the cleaners.**
7. Residents should ensure that they have received a copy of and accept that they must comply with the By-laws of SP 7596 as laid down in the Strata Titles Act and with any rules displayed on the Notice Board in the Basement Lobby. ***Attention is particularly drawn to the prohibition of parking of residents' vehicles in the Visitors' Car Park and to the penalty fees that can be imposed for breach of this by-law.***

***Consideration must be given to other residents of the building at all times.***

***“Gainsborough” is a wonderful place to live, and your compliance with these rules will help to keep it that way.***